TO

THE RECTOR OF

SU “ST. KLIMENT OHRIDSKI”

APPLICATION

From……………………………………………………………………………………...................

(full name)

Address: ….…………………………………………………………………………………………

Tel.: …………………………, e-mail……………………………………………………………...

Dear Sir,

I would like to be admitted to the competition for **Associate Professor** in

……………………………………………………………………………………………………..,

(professional field, name of the competition)

announced in the State Gazette, issue ………. dated ……………..

I ATTACH THE FOLLOWING DOCUMENTS in pdf format at the address ........... where the numbering and the names of the files correspond to the list as follows:

1. Curriculum vitae (file named *1.CV.pdf*)
2. Diploma of higher education and the appendix to it - scanned document\* (file named *2.DiplomaHE.pdf*)
3. Diploma for educational and science degree “Doctor” - scanned document\* (file named *3.DiplomaPhD.pdf*)
4. Diploma for the science degree “Doctor of Sciences”, if the candidate has one – scanned document\* (file named *4.DiplomaDSc.pdf*)
5. Document for scientific title or academic position – scanned document\* (file named *5.DiplomaAcadPosition.pdf*)
6. Certificate for work experience in the specialty (file named *6.WorkExperience.pdf*)
7. Documents proving the fulfillment of the requirements under Art. 105, Para. 1, item 2 (official notes and certificates from an employer, project manager, financing organization or assignor of a project, references and reviews, awards and other appropriate evidence) (file named *7.Artefacts.pdf* or *7.Artefacts.rar*)
8. Medical certificate, certifying his/her mental and physical health\*\* (file named *8.MedicalDocs.pdf*)
9. Certificate of criminal record, certifying the lack of imposed punishment “deprivation of the right to practice a certain profession or activity”\*\* (file named *9.CriminalRecordsCertificate.pdf*)
10. List of publications, inventions and other scientific- applied results:

a/ list of all publications (file named *10A.AllPublicationsList.pdf*)

b/ list of publications submitted for participation in the competition (file named *10B.SelectedPublicationsList.pdf*)

1. List of publications, conferences, projects and scientific manuals, generated by the “Authors” system, in cases when the candidate already holds an academic position in SU “St. Kliment Ohridski” (file named *11.AuthorsSummary.pdf*)
2. Information according to a template for fulfillment of the minimum national requirements for the respective scientific area and the additional requirements of SU “St. Kliment Ohridski”, to which the necessary evidence is attached (file named *12.CompletionMinRequirements.pdf)*
3. Information on the citations with full bibliographic description of the cited and the citing publications (file named *13.Citations.pdf*)
4. Information on the original scientific contributions, to which the respective evidence is attached (file named *14.Contributions.pdf* or *14.Contributions.rar*)
5. Information on the indicators under Art. Art. 112, Para. 2 with appropriate evidence (with inventory and appendices) (file named *15.Artefacts.pdf* or *15.Artefact.rar* containing an inventory and evidential attachments in *pdf* format)
6. Scientific papers submitted for participation in the competition, structured and numbered according to the list under item 10b (file named *16.JointNumberedPublications.pdf* or archived in a single file *16.JointNumberedPublications.rar* containing the articles submitted for the competition in *pdf* format and numbering according to 10b)
7. Summaries of reviewed publications in Bulgarian and in one of the languages traditionally used in the relevant scientific area (in one document) (file named *17.PublicationsSummary.pdf*)
8. Copy of the announcement in the State Gazette (file named *18.StateGazette.pdf*)

I am familiar with the grounds, purposes and conditions for processing the personal data submitted by me for participation in a competition for an academic position.

 …………............. Sincerely: ……………………

 (date) (signature)

*Notes:*

*\* The originals of the diplomas are presented to the Scientific panel.*

*\*\*Presentation of medical certificates certifying mental and physical health and a criminal record are not required if the candidate has an employment contract with Sofia University "St. Kliment Ohridski”.*

*SU “St. Kliment Ohridski” collects, processes and stores personal data in accordance with the General Data Protection Regulation and the Mandatory Policy on the Rights of Individuals with regard to Personal Data Protection, available at: https://www.uni-sofia.bg*