

REGULATIONS OF THE STRUCTURE AND ACTIVITY OF The French-German Center for Applied Research in Economics and Management

I . GENERAL

1. These Rules govern the structure and activity of the French-German Center for Applied Research in Economics and Management (FGCAE)
- 2 . The French-German Center for Applied Research in Economics and Management is a service unit of the Sofia University "St. Kliment Ohridski " in accordance with Article 8, paragraph 1 of the Regulations of the University. The French-German centre will contribute to the development the capacity of "St. Kliment Ohridski " for international cooperation in teaching and research in the field of economics and management sciences.
- 3 . The center has a permanent address: Sofia 1113, "Tsarigradsko road" № 125, block 3.

II. GOALS AND OBJECTIVES

- 4 . FGCAE, on the basis of the university community :
 - (1) Is designed to assist in the expansion of practical and applied focus of academic education
 - (2) To contribute to the establishment and maintenance of international cooperation of Sofia University "St. Kliment Ohridski " with universities in Germany, France, as well as in German-speaking and French-speaking regions of Europe in the field of Education and Research in Economics and Business Administration .
 - (3) To support the academic exchange of students and teachers for study visits and teaching in French and German in Economics and Management Sciences .
 - (4) To work for the creation of joint undergraduate and graduate programs in Economics and Business Administration in French, German and English with established European universities.
 - (5) To involve students in the scientific activities of the Faculty 's research activities through the research activities of the centre. To support them in their careers, the accumulation and development of academic and practical business knowledge through interaction with leading Bulgarian and foreign teachers , as well as representatives of modern business.
 - (6) To promote research on issues related to the development of the Bulgarian business.
 - (7) To enhance the international prestige and popularity in the professional scientific communities of Sofia University "St. Kliment Ohridski ".
 - (8) To create favorable conditions to increase the competence of the members of the university community in the areas of economic and management sciences, modern teaching methods , recent theoretical and practical problems of education and research practices of European societies.

III . ACTIVITIES

1. To achieve its goals FGCAE will undertake the following activities:
 - (1) Organize scientific events and studies in the field of economics and management sciences in Bulgarian, French , German or English.
 - (2) Prepare specialized conferences and seminars, scientific journals of applied economics,

related to recent theoretical developments concerning the specific economic problems of Bulgarian , French and German society as well as in the wider European socio- economic context.

(3) Initiate and participate in specific studies in these fields at home and abroad . Work for the accumulation, preservation and distribution of professional economic knowledge.

(4) Establish, develop and disseminate information resources . Publish scientific literature, study documentation and materials, build databases and research potential in the field of economic and management sciences in Bulgarian, French , German and English.

(5) Supports activities aimed at scientific and professional development of members of the university community.

(6) Promote the development of scientific and professional contacts with partner organizations and universities in the country and abroad.

(7) Organize and participate in events that contribute to achieving the goals and objectives of FGCAE.

IV . MANAGEMENT AND CONTROL

6 . FGCAE is created and terminated by the Academic Council of the University. Its activity is regulated by the Rules. The Rules of Order of the FGCAE are approved and altered by the Academic Council of the University "St. Kliment Ohridski ".

7 . The Rector shall appoint a Vice -Rector who will supervise the activities of the Centre.

8 . Management bodies :

FGCAE management is carried out by: two co-chairs and a Council.

9. Co-Chairs of FGCAE can be habilitated persons competent in the tasks and activities of the Centre, one of them must speak French , and the other - German. They are appointed for four years by the Rector of Sofia University "St. Kliment Ohridski " on a proposal by the Dean of the Faculty of Economics .

10 . (1) The co-chairs of the Center equally and jointly are responsible for the overall activities of the Centre.

(2)The Co-Chairs :

1. Direct the activities of the Centre in accordance with the guidelines for the strategic development of the Centre and the annual plan .

2 . Make proposals to competent authorities for decisions related to the activities of the Centre.

3 . Represent FGCAE in front of university management and partners of the Centre.

4 . Convene meetings and manage them.

5 . Submit an annual report on the work of the Centre to the Rector .

11. The Council of the Centre consists of 3 members. The Council is appointed by the Rector for a period of five years on a proposal by the co-chairs of the Centre in consultation with the supervising ViceRector .

12. The Council :

1. Adopts guidelines for the strategic development of the Centre.

2 . Adopts an annual plan for the Centre .

3 . Receives and evaluates the quality of the completed projects.

4 . Discusses specialized study documentation in the field of economic and social sciences.

5 . Makes decisions and recommendations on issues related to the Centre's activities - research, peer projects and more.

V. ORGANIZATION OF ACTIVITY

13. FGCAE organizes activities on a project basis in accordance with the guidelines for the strategic development of the Centre and the annual plan for its work. Implementation of the projects will be reported to the Council, which evaluates the quality of the project results.

VI . MATERIAL BASIS , PROPERTY AND FINANCE

14. The center uses the premises and equipment of the Department of Economics at the University .

15 . The Center finances its activities through revenues from specific activities - projects , grants, targeted sponsorship fulfillment of educational, scientific and expert services.

16. The center has a separate account in a bank account of the University.

17. Revenues and expenses are conducted in accordance with the rules of the Sofia University "St. Kliment Ohridski ". Control over funding and spending is done by the supervising deputy rector .

VII. FINAL PROVISIONS

Paragraph 1. These Rules of Procedure of the French-German Centre for Applied Economic Research in Economics and Management was adopted by the Academic Council of the University "St. Kliment Ohridski " on 26.06.2013.