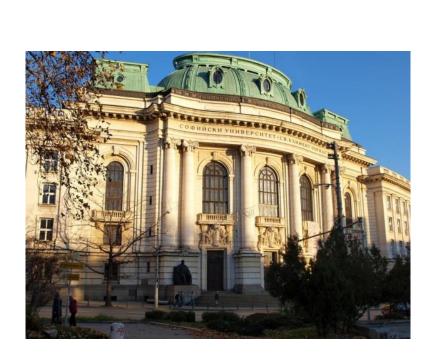
Sofia University "St. Kliment Ohridski"

Faculty of Chemistry and Pharmacy





Dear students,

Welcome to the Faculty of Chemistry and Pharmacy (FCP) of Sofia University ,, St. Kliment Ohridski"!

We are happy that you have decided to accomplish your higher education at the oldest and most prestigious University in Bulgaria!

The years you will spend in Alma Mater will have an imprint on you and will shape you as professionals and specialists. May you meet at the Faculty devoted teachers and prominent scientists from various fields of Chemistry and Pharmacy and may you start long-lasting friendships.

Dean and Vice-deans of FCP

You will find important up-to-date information of the web site of FCP and of the Pharmacy major

https://www.uni-

sofia.bg/index.php/eng/the_university/faculties/faculty_of_chemistry_and_pharmacy

https://www.uni-

sofia.bg/index.php/eng/the_university/faculties/faculty_of_chemistry_and_pharmacy/education/master_s_degree_programmes/faculty_of_chemistry_and_pharmacy/major_pharmacy/pharmacy_in_english_language

Schedule of classes for the academic year 2022/2023
Winter semester [I] [III] [IV] [V] Practicum [I] [II] [III]
Summer semester [IV [II] [III] [IV]

Exam Schedule

Winter semester 2022/2023 [I] [II] [III] [IV] Summer semester 2022/2023

Supplementary exam session 2022/2023

Students of the Faculty of Chemistry and Pharmacy should pay their tuition fees by bank transfer to the following bank account:

Bulgarian National Bank - Central branch IBAN: BG19 BNBG 9661 3100 1747 01

BIC: BNBGBGSD

Registration for the management system of student information (SUSI) will be needed.

You can get a **user name** here: https://cas.uni-sofia.bg/ after providing your student ID number (Факултетен номер) and personal ID number (ЕГН).

The initial password will be your personal ID number. You SHOULD change it after logging in for the first time into SUSI.

You can enter the system from the following link:

https://susi.uni-sofia.bg/ISSU/forms/Login.aspx

Do not forget:

To check in SUSI your exam scores after each exam session!

To track your student record there.

To enroll for electives in the fourth and fifth year.

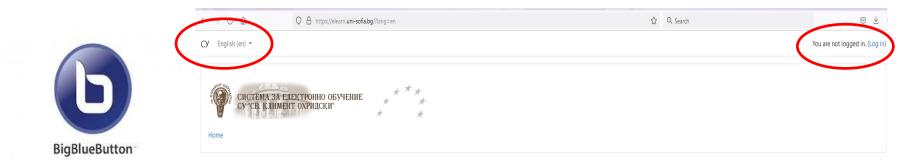
Activate your profile in Moodle!

The user name and password for SUSI will be valid also for the electronic education system of Sofia University (Moodle):

https://elearn.uni-sofia.bg/?lang=en

ATTENTION!!! The e-mail address, which you use for the registration in Moodle, should be the one, which you use most regularly. You will receive there messages from the teachers of the courses for which you are automatically enrolled in the system at the beginning of each semester.

If distant education is enforced because of the COVID-19 pandemic, you will communicate with your teachers in Moodle or enter virtual classrooms:



Activate your university e-mail address

When you are enrolled as a student at Sofia University, a personal e-mail account is created for you.

Please activate this e-mail address, so that we may contact you easily.

The user name from SUSI will be valid!

You can check your university e-mail at the following site: https://email.uni-sofia.bg/, for which there is a shortcut on the web site of FCP.



Your e-mail address will have the format: user-name-from-SUSI@uni-sofia.bg

IMPORTANT: The access to all online resources of Sofia University – the information system SUSI, the system for electronic education Moodle, the email, the internal web site of Sofia University is provided by one and the same username/password set.

Structures

Faculty Structure

General Assembly

Faculty Council

Dean Council

Dean

Vice-deans

Students's Council

Administration

Dean's office

Finance and Accounting

Department of Student Affairs

Technical Support

Departments

Inorganic Chemistry Analytical Chemistry

Organic Chemistry and Pharmacognosy

Physical Chemistry

Applied Inorganic Chemistry

Pharmaceutical and Applied Organic Chemistry

Chemical and Pharmaceutical Engineering

Academic Staff

All questions you might have about your student status, current courses, exam sessions, etc., may be addressed to the study inspector (office 103).

Students office (Department of Student Affairs)

The University Adm		Admissio	n	Education	Students			
	me / The University / Facu		Chemistry	and Pharmacy / Struct	ures / Administration /			
		12.00 h. 16.00 h.						
	Inspectors Bachelor degree Master degree	F F	Radka Poptoleva Room 104 Phone: (+359 2) 8161 358 R.Poptoleva@chem.uni-sofia.bg					
	Inspector PhD and Post-graduate studies, Pharmacy			sheva 59 2) 8161 660 chem.uni-sofia.bg				
	Inspector Education of international	<i>l students</i> F F		oudeva 59 2) 8161 302 .uni-sofia.bg				

At the Department of Student Affairs you will be given info on:

- Tuition fees payment deadlines
- How to enroll for Sports (mandatory for first-year and second-year students)
- When and how to choose and elective (mandatory for fourth-year and fifthyear students)
- How to enroll for optional courses, if you wish to
- When and how to enroll for study internships (mandatory in IV, VI and X semester)
- When and how to enroll for State exams at the end of the study

At the start of each semester, you need to enroll at the Department of Student Affairs!

Required documents:

- 1. Bank receipt for paid tuition fee
- 2. Student's book

Be sure to attend regularly your classes!

Art. 31., p.3 from the Statutes of educational activities of Sofia University: The attendance of lectures, seminars, practical exercises and internships of all courses from the curriculum and accomplishment of all study assignments **is mandatory**.

The first digit of the hall number (designated in the classes schedule) indicates the floor where the hall is located:

Hall 130 – I floor

- - - -

Hall 445 – IV floor

Hall 547 – V floor

. . . .

Schedule of classes for the academic year 2022/2023

Winter semester [] [II] [III] [IV] [V] Practicum [I] [II] [III]

Summer semester [I] [II] [IV]

Exam Schedule

Winter semester 2022/2023 [I] [II] [III] [IV] Summer semester 2022/2023

Supplementary exam session 2022/2023

The classes start at quarter past the hour, e.g. at 8:15, 9:15, etc. Academic hours last 45 minutes and are separated by 15-minute breaks.

The schedule for the classes looks like this:

FACULTY OF CHEMISTRY AND PHARMACY WINTER SEMESTER 2022/2023

	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
Monday		Lectures Mathematics		Practicum Mathematics		Lectures Human		Practicum Human				
			ematics l 410	Hall 410			Anato Medical Uni			tomy, university		
Tuesday		Lectures General and Inorganic Chemistry 1 Hall 202							Spo	orts		
Wednesday				English Hall 402					es Latin 401		Practicum Latin Hall 401	
Thursday				Practicum Biology Lab 405, Faculty of Biology			Bulgarian a	as a foreign language, Rectora Room 201		Rectorate,		
Friday Practicum G and Inorga Chemistr Lab 30		organic istry 1	Inorganic	General and Chemistry 1 ill 202	-83	Hall 163	s Biology Faculty of ology					

Mathematics, Dr. Anachkov, 30/45

General and Inorganic Chemistry 1, Assoc. Prof. Tzvetkov, 30/45

Biology, Assoc. Prof. Georgiev, 30/30

Human Anatomy, Assoc. Prof. Malinova, 30/15, Medical University, Faculty of Medicine, 3 floor, Museum of Human anatomy.

English, Dr. Aleksandrova, 0/60, lidia aleksandrova@yahoo.com

Latin, Assoc. Prof Milanov, 30/30

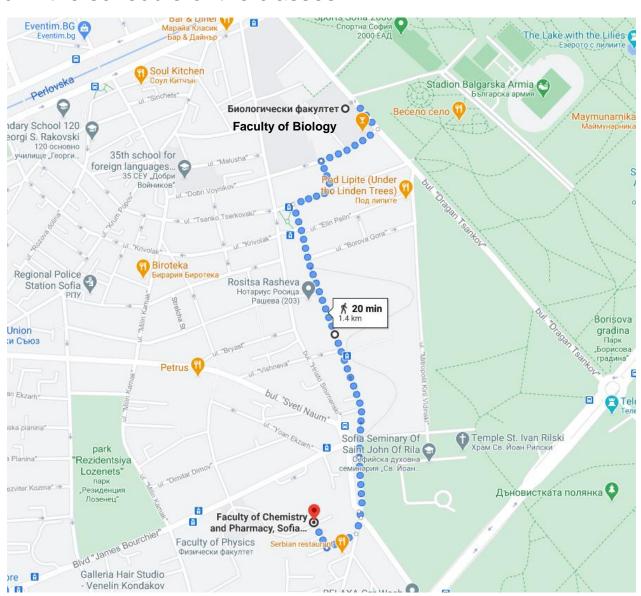
Sports, 0/30

Bulgarian as a foreign language, Ass. Prof. Paceva, 60

Please pay attention that some of the classes (especially in the first and in the second year) take place at other Faculties (Biology or Physics) or at another University. This is denoted in the schedule of the classes.

Plan enough time to get there!

Address for the Human Anatomy classes:
Medical University-Sofia
Faculty of Medicine
15, Ivan Geshov blvd.
3 floor, Museum of Human Anatomy



Sports

Sports classes are mandatory for the Pharmacy major in the first and in the second year of study (semesters 1-4).

You have to enroll for Sports classes on the following website: https://sport.uni-sofia.bg/

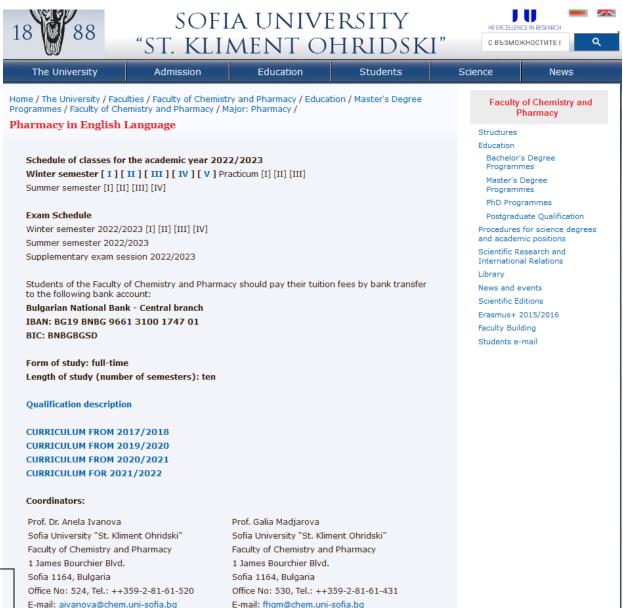
The online system is in Bulgarian language only. Please ask Mrs. Doudeva for assistance.

The Department of sports offers classes in the following sports: aerobics, basketball, volleyball, judo, yoga, callanetics, karate, kinesiotherapy, athletics, cheer leading, Bulgarian national dances, Pilates, swimming, self-defense, alpine skiing, sport climbing, sports dances, tennis, table tennis, tourism, fencing, fitness, football (for men and for women) and chess.

Information on the Pharmacy major

On the website of the Pharmacy major you can find:

- ✓ Curriculum for the 10 semesters of study
- Qualification description
- ✓ Contact details of the coordinators of the major
- ✓ Short general info



Do not hesitate to ask the coordinators if you need help!

The library at FCP

Home / The University / Faculties / Faculty of Chemistry and Pharmacy / Library

Branch of the University Library "St. Kliment Ohridski"







CONTACTS

1164 Sofia, 1 James Bourchier Blvd., 5th floor (+359 2) 8161 450

libchem@chem.uni-sofia.bg

Opening Hours: Monday to Friday 8.30-18.00



TEAM

Head of branch library

Savina Kirilova, Ph.D.

S.Kirilova@chem.uni-sofia.bg

Librarian

Hristo Atanasov

Faculty of Chemistry and Pharmacy

Structures

Education

Procedures for science degrees and academic positions

Scientific Research and International Relations

Library

Databases

Contacts

News and events

Scientific Editions

Erasmus+ 2015/2016

Faculty Building

Working hours of the library: 9:00-17:00

The library at FCP

How to become a library user?

Electronic library cards ISIC SU are valid at the University Library. More information how to obtain an electronic card can be found at the Card center https://sustudents.bg/картов-център/

Newly admitted students to Sofia University "St. Kliment Ohridski" who do not have ISIC SU cards are registered at the beginning of the academic year. In order to obtain library user cards students need to present a valid student book and a colour photograph.

Registration of library users takes place in the Central University Library, Monday to Friday, from 8.00 am to 8.00 pm.

The price of the user's cards for students and faculty of Sofia University "St. Kliment Ohridski" is 5 BGN. The library user's card is valid for one calendar year, from the date of registration, and provides access to the Central University Library and all 28 branch libraries.

Sofia University students can borrow resources for home use only from the university branch libraries. External users cannot borrow library materials for home use.

Students from other universities can register and receive a library user card at Sofia University Library after presenting a student ID and a photograph. The price of the library user cards for external users is 15 BGN. The price for a one-day user's card is 3 BGN.

More information on how to become a library user can be found in the Library Rules of Service.

The Students' council of FCP

If you are socially involved, you may become members of the Students' Council!

The major priorities of this council are:

- 1. To defend the common interests of students of all levels
- 2. To provide efficient relations between teachers, students and the Faculty management
- 3. To express opinions and to make suggestions related to the education at FCP
- 4. To organize scientific or other specialized events for students
- 5. To establish national and international educational, cultural and post-graduate relationships

If you have questions, suggestions or problems or if you wish to become a Students' council member, do not hesitate to contact the current members:

- Office 110 Faculty of Chemistry and Pharmacy
- Phone: +359-2-8161-319
- E-mail: <u>fss.fhf@students.uni-sofia.bg</u>
- Facebook: https://www.facebook.com/fss.chem.su?fref=nf

Useful information

https://www.uni-sofia.bg/index.php/eng



Q Search



SOFIA UNIVERSITY "ST. KLIMENT OHRIDSKI"



Wirtual Tour

The University Admission Students Education Science News Admission International Relations **News and Events** Bulgarian System of Higher Summers school and Workshop "Colloid and interface ■ Contacts Education research & innovations", organized within the project Exchange Students General Rules for Admission The EXTREME project, funded by the National Program "European Erasmus Incomings Application procedure Scientific Networks" of the Ministry of Education and Science of Bulgaria was held. Transform4europe Courses Bachelor's Degree programs in offers at Bachelors English Education Master's Degree programs in International Young Scholars Seminar "The Early Modern English or other foreign Period in the Balkans and Central Europe - Sources. languages ➡ Bachelor's Degree Methods and Concepts' Programmes Recognition of Diplomas The Center for Regional Studies and Analyses (CRSA) and the Faculty of History of Sofia University St. Kliment Ohridski were Master's Degree Programmes Tuition fees (2022/2023) pleased to organise the International Young Scholars Seminar "The Early Modern Period in the Balkans and Central Europe -PhD Students Learning Bulgarian as a Foreign Sources, Methods and Concepts". The initiative took place at the Language Conference Hall of Sofia University between 22 and 25 June Lifelong Education 2022. How to apply for a student visa **About University** and a Bulgarian ID card The University of Sofia offers transnational access for Being a student in Sofia → HRS4R foreign researchers in the field of religious studies as part

of the European research infrastructure RESILIENCE

RESILIENCE, the European Research Infrastructure for Religious

Contacts

Important for new students!

In the first week of the winter semester, during the General and Inorganic Chemistry 1 classes, you will have <u>an entry-level test in Chemistry</u>.

The students who do not cover the minimal score are strongly advised to sign up for the additional Optional course:

-Introduction to University Chemistry

Applications are submitted at the Department of Students Affairs (office 103).

This optional course will help you close the gaps and catch up!

Important for new students!

During the English class, you will have an entry-level test in English.

for the Pharmacy major – 05.10.2022, 11:15 h, Hall 402

Depending on the outcome, the level at which the language will be taught will be determined.

Stay in contact!

Please set up as soon as possible a group e-mail address for the entire major and send it to Mrs. Doudeva (dkld@chem.uni-sofia.bg). She will disseminate it to the teachers, so that they can contact all of you at once. Do not forget to check this e-mail regularly!



Good Luck!