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Instructions for Authors

Manuscript layout for consideration and acceptance for publication in

A N N U A I R E de l’Universite de Sofia

“St. Kliment Ohridski”

Faculte de Biologie

Livre 4 – Scientific sessions of Faculty of Biology

**Aims and Scope.** The Annual of Sofia University “St. Kliment Ohridski” publishes original scientific articles in all areas of biological sciences and biotechnologies and is published at least once per year. The results to be considered for publication must be presented during one of the scientific sessions of the Faculty of Biology.

**Manuscript submission.** Manuscripts should conform to standard rules of English grammar and style. Either British or American spelling may be used, but consistently throughout the article. Manuscripts should be provided on the day of the conference as a Word file as doc(x) format, or directly submitted to the following e-mail: godishnik\_BF@biofac.uni-sofia.bg with figures embedded in the text, as well as submitted as separate files.

Submission of a manuscript implies that the work described has not been published before and that it is not under consideration for publication anywhere else.

All manuscripts which conform to journal scope and style will be reviewed before publication by at least 2 referees, assigned by the Editorial board. Manuscripts returned to authors with referee reports should be revised and sent back to the editorial as soon as possible. The referees can make corrections and suggestions to the revised manuscripts. Final decisions on acceptance or rejection are made by the editor−in−chief, based on the referees’ reports. The Annual of Sofia University “St. Kliment Ohridski” endeavours to publish any paper within 6 months of acceptance.

The publisher holds its rights to adapt and format the manuscripts as needed for their publication. Authors will be asked to transfer copyright of the article to the Publisher, including the right to adapt and format the manuscripts as needed.

**Manuscript preparation and style.** The research papers MUST be organized according to the standard structure of a scientific paper: Title, Authors affiliation, Introduction, Materials and Methods, Results, Discussion, Conclusion, Acknowledgements, References. The title page should include a concise and informative title, the name(s) of the author(s), the affiliation(s) and address(es) of the author(s), the e-mail address and telephone number of the corresponding author.

Manuscripts should be formatted in Word using 12-point Arial for text, Line Spacing – 1.5; Page setup (Left 2,5; Top 2,0, Right 2,0); Title - Arial 14, Bold; The name(s) of the author(s)- Arial 11, Italic; The affiliation(s) - Arial 10; corresponding author – Arial 11; Abstract - Arial 12; Key words – Arial 12. Figure captions and table legends – Arial 10.

All figures should be cited in text in consecutive numerical order and embedded into the text accordingly. Figures must be of sufficient quality (resolution at least 300 dpi), and should be submitted separately from the text **as JPG or TIF format** (for vector graphics, pictures and art). Tables should always be cited in text in consecutive numerical order using Arabic numerals. Tables should have minimum number of lines and should be presented in **Excel.**

All cited works must have full bibliographic description – author(s), year, title, journal name, volume, pages. References in the text will use the name and year system: Harborne (1996); Hind and Boentje (1996); (Adsul, 2007). For more than two authors, use Adsul et al., (2005). Papers which are unpublished or in press should be cited only if formally accepted for publication.

References must be arranged alphabetically according to the name of the first author, following the styles as given in the examples below.

Journal articles: Adsul, M.G., Bastawde, K.B., Varma, A.J., Gokhale, D.V. 2007. Strain improvement of Penicillium janthinellum NCIM 1171 for increased cellulase production. Bioresource Technology, 98 (2): 1467-14732.

Books:

Antus, S., Gabor, M., Vetschera, K. 1995. Flavonoids and Bioflavonoids. Akademiai Kiado, Budapest, 442 pp.

Book chapters:

Harborne, J. B. 1996. Chemotaxonomy of anthocyanins and phytoalexins in the Compositae. In: Hind, D. J. and Boentje, H. J. (Eds.). Compositae: Systematics. Royal Botanic Gardens, Kew, pp. 207-218.

If an author is cited more than once, list first the personal publication, followed by the publications with one coauthor, than with two coauthors, and so on.