



Data Product Analyst

About Burgiss Group:

Burgiss is a global, market-leading provider of data and analytics solutions for investors. With over 30 years of expertise in alternative investments, we offer unrivaled data, analytics, and transparency that enable asset owners, asset managers, and financial intermediaries to evaluate and manage complex portfolios. Burgiss' solutions serve 1,000+ clients in more than 30 countries, delivering data that represents over \$15 trillion in assets.

With offices throughout the Americas, EMEA, and Asia Pacific, we leverage our network and expertise so that we can service our clients by focusing on their varying needs across regions.

About the role:

This role will support the development and management of best-in-class private capital data and data-driven content across Burgiss solutions. If you have a passion for financial data and have exceptional attention to detail with strong analytical skills, this is a great opportunity to join a vibrant, fast growing and dynamic team that helps set the gold standard for research quality private capital data.

Key Responsibilities:

- Gather, create and maintain requirements for all Burgiss data initiatives to ensure maximum integrity and usability of Burgiss data assets for transparency services, as well

as market intelligence, benchmarks and other derived works. This includes but is not limited to the maintenance of data tracking policies & procedures applied across all Burgiss datasets, which include complete information on private capital funds and their underlying investments, as well as direct investments in buyout, venture capital, real estate, so on;

- Serve as client-facing subject matter expert to support Sales and Client Service as necessary, and prepare/maintain professional data and analytics-driven publications, presentations and any related product collateral;
- Assist in the development and management of market leading data and analytics-driven content across Burgiss solutions, including transparency services, market intelligence, benchmarks, and other derived works;
- Work closely with other functional teams including Data Operations, Applied Research, Marketing, Client Service and others to inform, educate and learn in order to ensure on-target goals and maximum business impact;
- Research independently and via client consultations in order to maintain the Burgiss Private Capital Classification System, the set of taxonomies used to classify private capital across all levels of investing, including funds, their underlying holdings, and direct investments;
- Participate in ad hoc projects of strategic importance to the firm.

Required Qualifications and Experience:

- 2-3 years of experience working on portfolio analysis, performance measurement, and/or portfolio reporting tools;
- Experience analyzing datasets in SQL;
- Bachelor's degree in Finance, Economics or similar with a proven track record of academic excellence.

Preferred:

- 1-2 years of experience working on private capital portfolio analysis, performance measurement and/or reporting, preferably in a product or consulting function;
- Master's degree in Finance, Economics or similar;
- CFA or CAIA charter holder;
- Domain expertise in private capital markets;
- Experience with private capital reporting;
- Data visualization skills.

Required Skills & Attributes:

- Domain expertise in the area of portfolio analysis, performance measurement and/or portfolio reporting;
- Ability to manipulate and analyze datasets using SQL;
- Great attention to detail;

- Ability to work independently and exercise judgment in effectively carrying out assigned projects;
- Exceptional verbal and written communication & presentation skills;
- Expert knowledge of Excel (Power Pivots & VBA are a plus) and PowerPoint.

Life at Burgiss

At Burgiss, you can expect:

- Additional Health insurance (lux package with included dental);
- Life Insurance;
- Sports Card (Shared cost – Employee/Company);
- Food vouchers in the amount of 200 BGN;
- Employee Assistance Program (EAP);
- Contributory voluntary pension scheme, matched by employer up to 3% from monthly gross salary (post probation);
- Tuition reimbursements;
- Team outings, office food;

If you like what you read about us and the open position, we look forward to receiving your application here: [Data Product Analyst](#)