

Junior Data protection specialist

Everyone is constantly looking for the best place to work, a place where their ideas do matter. At UniCredit we invest in your talent, because our people are our biggest asset, who is contributing to our community with their various experiences, skills and perspectives.

We empower our people to grow by activating their unique potential and investing in their professional and personal development.

You can be part of the horizon we build together, all in an international group where people are much more than just employees and each one meaningfully contributes to our shared future success. You can fulfil your ambition, to make a difference. To do what matters.

We are looking for a **Data Protection Specialist** to work under the **supervision of our Data Protection Officer** and contribute to the fulfillment of all obligations of the bank related to data protection.

The main responsibilities for the position are:

- Issuing advice on Data Processing Agreements and handling of the respective registers of processors and contracts;
- Maintenance and certification of the Records of Processing Activities;
- Performance of second level controls in the area of Privacy (GDPR);
- Analysis and reconciliation of group and local policies and procedures;
- Analysis of Privacy and non-privacy legislation and issuing of opinions;
- Monitoring of regulatory and court practice in the area of Privacy;
- Performance of Compliance Risk Assessment (CRA) in the area of Privacy (GDPR);
- Preparation of reports for group and local management;
- Participation in projects with Privacy impact;
- Analysis and handling of Privacy by Design (PbD) requirements for projects and initiatives;
- Drafting responses to data subjects' inquiries and requests for exercising rights;
- Preparation of summaries, overviews and analysis for the Data Protection Officer;
- Provision of support for Data Protection Impact Assessment (DPIA) conduct and recording;
- Facilitating the implementation of the Accountability principle by archiving of opinions, documents and other materials;
- Provision of support to the Data Protection Officer of UniCredit Bulbank in the performance of all his working obligations;

The appropriate candidates must have:

- Strong interests in the area of Privacy and data protection;
- University Degree. Law degree will be considered an advantage;
- Excellent command of both written and spoken English;
- Knowledge of MS Office (MS Microsoft Word, MS PowerPoint, MS Excel);
- Good knowledge of the banking regulatory framework;
- Strong analytical skills;
- Ability to cope with fast changing requirements and tight deadlines;
- Positive attitude, patience and desire to learn

Application details:

- Place of work: Sofia, Bulgaria;
- If you are interested in the above-mentioned position, please send a motivation letter and a detailed CV [HERE](#)

Only shortlisted candidates will be invited!

The submission of personal data is voluntary. "UniCredit Bulbank" AD, in its role of data controller, guarantees that appropriate safeguards will be implemented in the processing of your data during the recruitment process and safe-keeping will be in compliance with the



Christmas salary



25 days holiday leave



Preferential terms on loans



Additional health and life insurance



Summer salary



Holiday leave for birthday



Corporate recreational facilities



MultiSport/SportPass cards and fitness centers in our Head Offices